

APOLOGIES Committee Services  
Tel. 01621 875791

Council Chamber 01621 859677

CHIEF EXECUTIVE'S OFFICE  
CHIEF EXECUTIVE  
Fiona Marshall

31 August 2016

Dear Councillor

You are summoned to attend the;

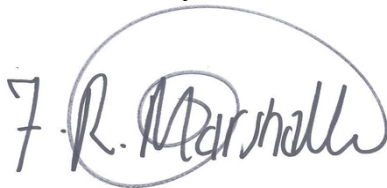
**MEETING OF THE MALDON DISTRICT COUNCIL**

on **THURSDAY 8 SEPTEMBER 2016 at 7.30 pm.**

in the Council Chamber. Maldon District Council Offices, Princes Road, Maldon.

A copy of the agenda is attached.

Yours faithfully

A handwritten signature in dark ink, appearing to read 'F. R. Marshall', is enclosed within a large, hand-drawn oval.

Chief Executive

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## **AGENDA COUNCIL**

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### **THURSDAY 8 SEPTEMBER 2016**

1. Chairman's notices (see page 4).
2. Apologies for absence.
3. To confirm the Minutes of the meeting of the Council held on 14 July 2016 (copy enclosed). (Pages 5 - 25)
4. To confirm the Minutes of the extraordinary meeting of the Council held on 11 August 2016 (copy enclosed). (Pages 27 - 42)
5. **Declarations of Interest**

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6. **Public Questions** (Pages 43 - 44)

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7. **Chairman's Announcements**
8. Questions in accordance with Procedure Rule 6 (3) of which notice has been given
9. **Recommendations of Committees for Decision by the Council** (Pages 45)

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10. **Corporate Projects** (Pages 47 - 61)

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11. **Car Parking Update** (Pages 63 - 69)

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12. **Committee Structure Review - Terms of Reference** (Pages 71 - 85)

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13. **Corporate Governance Working Group - Terms of Reference** (Pages 87 - 91)

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14. Questions to the Leader of the Council in accordance with Procedure Rule 1 (3) (m)
15. Business by reason of special circumstances considered by the Chairman to be urgent.
16. **Exclusion of the Public and Press**

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17. **Insurance Contract Award** (Pages 93 - 97)

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## **NOTICES**

### **Sound Recording of Meeting**

Please note that the Council will be recording any part of this meeting held in open session for subsequent publication on the Council's website. At the start of the meeting an announcement will be made about the sound recording. Members of the public attending the meeting with a view to speaking are deemed to be giving permission to be included in the recording.

### **Fire**

In event of a fire, a siren will sound. Please use the fire exits marked with the green running man. The fire assembly point is outside the main entrance to the Council Offices. Please gather there and await further instruction.

### **Health and Safety**

Please be advised of the different levels of flooring within the Council Chamber. There are steps behind the main horseshoe as well as to the side of the room.

### **Closed-Circuit Television (CCTV)**

Meetings held in the Council Chamber are being monitored and recorded by CCTV.

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